



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012 between 11 November and 3 February 2021

This Plan gives 28 clear days' notice of key decisions which either the Cabinet or individual Cabinet Portfolio Holders expect to take over the next few months. An authority cannot take a key decision without giving 28 clear days' notice unless an urgent decision is required.

“Key decisions” are defined as those Executive/Cabinet decisions which are likely:

- a. to result in the Council incurring expenditure or making savings of an amount which is significant having regard to the Council's budget for the service or the function to which the decision relates. (NB: The financial threshold above which expenditure or savings become significant has been set by the Council at £100,000 Revenue and £250,000 Capital Expenditure).
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards of the Borough.

Although it is not a statutory requirement this Forward Plan also contains details of other major decisions likely to be taken by the Cabinet, or individual Portfolio Holders, during the same period.

Occasionally it is not possible to give 28 days' notice of a specific decision and so include the details in the forward plan. In those circumstances urgent key decisions may still be made under the urgency procedures set out in the Access to Information Procedure Rules within the Council's Constitution.

A decision notice for each key decision made is published within 6 days of it having been made.

Whilst the majority of decisions listed in this Plan will be taken at meetings which are open to the public to attend, there may be some decisions which are considered in private meetings because the reports for the meeting contain confidential or exempt information under Schedule 12A of the Local

Government Act 1972 (see below for relevant paragraphs) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you object to a report being considered in private you can tell us why by emailing DemocraticServices@newcastle-staffs.gov.uk or contacting the address below. Any representations received at least 8 working days before the meeting will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be reported verbally to the meeting.

The Cabinet is made up of the Leader, Deputy Leader and Cabinet Members with the following portfolios:

Leader of the Council (Corporate & Service Improvement, People & Partnerships)	Councillor Simon Tagg
Deputy Leader & Cabinet Portfolio Holder (Finance & Efficiency)	Councillor Stephen Sweeney
Cabinet Portfolio Holder (Community Safety & Well Being)	Councillor Jill Waring
Cabinet Portfolio Holder (Environment & Recycling)	Councillor Trevor Johnson
Cabinet Portfolio Holder (Leisure, Culture & Heritage)	Councillor Mark Holland
Cabinet Portfolio Holder (Planning & Growth)	Councillor Paul Northcott

Paragraphs under Schedule 12A of the Local Government Act 1972 – Exempt Information

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

Copies of the Council's Constitution and agendas and reports relevant to any key decision may be accessed on the Council's website www.newcastle-staffs.gov.uk or may be viewed during normal office hours and copies or extracts obtained on payment of a reasonable fee (unless the publication contains exempt information) at:

**The Chief Executive's Directorate, Castle House, Barracks Road
Newcastle-under-Lyme, Staffordshire ST5 1BL**

Telephone 01782 742222 Or Contact: DemocraticServices@newcastle-staffs.gov.uk

Title of Report	Brief Description of Report	Cabinet Portfolio holder / Officer contact	Decision maker & earliest date decision may be made	Relevant Overview & Scrutiny Committee	Wards affected	Reason for exemption under Sched 12A (if in private session)
Crematorium Grounds Extension	Proposal to design an extension to the existing Crematorium Grounds	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 11 November 2020	All Relevant Scrutiny Committees	Bradwell	N/A
MTFS 2021/22	To receive proposals in respect of the Medium Term Financial Strategy update for 2021/22.	Cabinet Portfolio Holder - Finance and Efficiency	Cabinet 11 November 2020	Finance, Assets and Performance	All Wards	N/A
Land at Market Drayton Road, Loggerheads	To consider the transfer of land to Loggerheads Parish Council for sporting/community purposes.	Cabinet Portfolio Holder - Planning and Growth	Cabinet 11 November 2020	Economy, Environment and Place	All Wards	N/A
Town Investment Plan -	To approve a Town Investment Plan for submission to	Cabinet Portfolio Holder - Corporate and Service	Cabinet 11 November 2020	All Relevant Scrutiny Committees	Kidsgrove & Ravenscliffe	N/A

Kidsgrove	Government.	Improvement, People and Partnerships				
Knutton Master Plan Consultation	To approve a consultation exercise on a draft master plan for Knutton.	Cabinet Portfolio Holder - Planning and Growth	Cabinet 11 November 2020	Economy, Environment and Place	Knutton	N/A
Finance and Performance Quarter Two	To receive a report and Finance and Performance	Cabinet Portfolio Holder - Finance and Efficiency	Cabinet 11 November 2020	Finance, Assets and Performance	All Wards	N/A
Cremator Refurbishment Project	Authority to repair / replace cremators at Newcastle crematorium	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 11 November 2020		Bradwell	N/A
Local Plan	To receive an update on the progress of the Local plan	Cabinet Portfolio Holder - Planning and Growth	Cabinet 9 December 2020	Economy, Environment and Place	All Wards	N/A
CIL Section 106 Refresh		Cabinet Portfolio Holder - Planning and Growth	Cabinet 9 December 2020	Economy, Environment and Place	All Wards	N/A
Air Quality Implementation Plan		Cabinet Portfolio Holder - Environment and Recycling	Cabinet 9 December 2020	Economy, Environment and Place	All Wards	N/A
Affordable Funerals	To consider introducing affordable funerals.	Cabinet Portfolio Holder - Environment and	Cabinet 9 December 2020	Economy, Environment and Place	All Wards	N/A

		Recycling				
Sustainable Environment Strategy	To approve a sustainable environment strategy for the Council and the Borough.	Cabinet Portfolio Holder - Environment and Recycling	Cabinet 9 December 2020	Economy, Environment and Place		N/A
Brampton Museum Work	To let a contract in respect of works to the Brampton Museum	Cabinet Portfolio Holder - Leisure, Culture & Heritage	Cabinet 9 December 2020		All Wards	N/A
2021/22 Draft Budget Saving Proposals	To consider savings proposals for inclusion in the 2020/21 Medium Term Financial Strategy	Cabinet Portfolio Holder - Finance and Efficiency	Cabinet 9 December 2020	Finance, Assets and Performance	All Wards	N/A
Local Plan Update	To receive an update on the progress of the Local Plan	Cabinet Portfolio Holder - Planning and Growth	Cabinet 9 December 2020	Economy, Environment and Place	All Wards	N/A
Newcastle BID Ballot	To support a BID Ballot process.	Cabinet Portfolio Holder - Planning and Growth	Cabinet 13 January 2021	All Relevant Scrutiny Committees	All Wards	N/A
Revenue & Capital Budget & Strategies 2021/22	To consider proposals for the 2021/22 Revenue & Capital Budget and Strategies	Cabinet Portfolio Holder - Finance and Efficiency	Cabinet 13 January 2021	Finance, Assets and Performance	All Wards	N/A
CIL S106 Refresh	To assess the viability of implementing a	Cabinet Portfolio Holder - Planning	Cabinet 3 February 2021	Economy, Environment and	All Wards	N/A

	charging structure on new development in accordance with the Community Infrastructure Levy Regulations and to identify how any funds raised may be utilised. The review will also consider the existing s106 charging system and the overlap between the two methods.	and Growth		Place		
Self Build Register		Cabinet Portfolio Holder - Planning and Growth	Cabinet 3 February 2021	Economy, Environment and Place	All Wards	N/A
Town Investment Plan - Newcastle	To approve a Town Investment Plan for submission to Government.	Cabinet Portfolio Holder - Corporate and Service Improvement, People and Partnerships	Cabinet 3 February 2021	All Relevant Scrutiny Committees	Town	N/A
Economic Development Strategy Action Plan	To approve the economic development strategy action plan	Cabinet Portfolio Holder - Planning and Growth	Cabinet 3 February 2021	Economy, Environment and Place	All Wards	N/A
Revenue & Capital Budget & Strategies	To approve proposals for the 2021/22 Revenue & Capital	Cabinet Portfolio Holder - Finance and Efficiency	Cabinet 3 February 2021	Finance, Assets and Performance	All Wards	N/A

2021/22	Budget and Strategies					
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